



## PRIVACY STATEMENT CODELOGIC CRM

### Purposes of processing

CodeLogic CRM processes your personal data for the purpose of informing you as well as possible about the progress of projects, questions asked by you, complaints, new products and/or services.

### Legal basis processing

CodeLogic CRM processes your personal data on the following legal basis:

- Consent of data subject. As a data subject, you have the right to withdraw your consent to processing at any time.
- The processing of personal data is necessary for the performance of a contract.

### Sources of personal data

CodeLogic CRM processes your personal data from the following sources, namely;

- ✓ Contact form [www.codelogicrm.com](http://www.codelogicrm.com)
- ✓ Your public LinkedIn profile
- ✓ Personal data provided by you personally (Business Card)
- ✓ Via telephone contact
- ✓ Email sent by you

If the personal data has been processed in our CRM system, you will automatically receive a confirmation email from us.

### Recipients of personal data

At the time you intend to enter into an agreement or an agreement has been entered into regarding the purchase of SuperOffice CRM licenses, we are required as part of the (intended) agreement to provide your basic personal data to SuperOffice UK. From that point on, your data will also be processed by SuperOffice UK. For questions regarding this, please contact:

In all other situations, CodeLogic CRM will not provide your personal data to third parties.

## **Retention of personal data**

CodeLogic CRM uses the following criteria to determine the period for which your personal data will be stored:

- During the period of frequent (at least once every 12 months) contact (physical, telephone, email).
- For as long as CodeLogic CRM has an agreement with your person or with the organization for which you work.
- For 5 years after an agreement entered into by CodeLogic CRM with your person or with the organization for which you work has ended.

## **Data subjects' rights**

You have the right to submit a request to us to inspect, correct and/or delete the personal data we process about you. In addition, you have the right to request us to restrict the processing of your personal data and to object to the processing of your personal data.

As a data subject, you also have the right to request CodeLogic CRM to recover the personal data that you yourself have provided to CodeLogic CRM in a structured, common and machine-readable form, so that you can provide this personal data to another data controller if you wish.

Depending on your desired form, there may be a charge for this.

## **Contact details**

For questions about this privacy statement and CodeLogic CRM's processing operations, please contact us using the information below.

A request for inspection, correction and/or deletion, or restriction and objection can be made in writing via email or by mail.

A request for data portability can be made by sending an email to [support@codeologicrm.com](mailto:support@codeologicrm.com).

Please mention your preferred data format. We will inform you by email about the possibilities, duration and possible costs. With these requests we will ask you for identification.

Contact details:

**CODELOGIC CRM LTD**

**91 Battersea Park Road, London, England, SW8 4DU**

email: support@codelogiccrm.com

tel: +44-7441 415739

Chamber of Commerce: 14726920

### **Complaints**

If you have a complaint about the processing of your personal data by CodeLogic, please contact CodeLogic using the above contact details to submit your complaint. As a data subject, you also have the right to lodge a complaint with the supervisory authority.